

Privacy Policy in relation to Ambassador Program of the Association of Hungarian PhD and DLA Students

1. Purpose of the Privacy Policy

1.1. The purpose of this Privacy Policy is to introduce the data privacy and data processing principles guiding the Association of Hungarian PhD and DLA Students (henceforth: DOSZ), as controller during the processing of personal data of the persons applying for and participating in the Ambassadors Program (henceforth: data subject).

1.2. DOSZ is committed to adhering to the requirements of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (henceforth: General Data Protection Regulation), the Act CXII of 2011 on information self-determination and freedom of information, other legal regulations, the legal practice of the Hungarian National Authority for Data Protection and Freedom of Information and the relevant case-law of the Court of Justice of the European Union and Hungarian courts in the context of its data processing activities.

1.3. For these purposes, the Controller issues the following Privacy Policy in connection with all data processing activities relating to the application for and the participation in the Ambassadors Program.

2. Name and details of the controller

2.1.

Name:	Association of Hungarian PhD and DLA Students
Seat	1055 Budapest, Falk Miksa utca 1.
Registration No.	FF/547-2/2013
Agent of the controller	Molnár Dániel, president
Name of the contact person:	Kopcsjak Tamás János, office manager
E-mail address:	iroda@dosz.hu
Telephone number:	+36 (30) 518-7958

2.2. The Controller has an appointed data protection officer.

2.3.

Information on the data protection officer	
Name:	Kappel Gergely
Postal address:	7625 Pécs, Zöldfa u. 31.
E-mail address:	dpo@dosz.hu
Telephone number:	+36 (30) 665-6041

2.4. The Controller is responsible for public tasks in accordance with the National Higher Education Act (CCIV. Act of 2011) 63. § paragraph (2), specifically, the representation of doctoral students in Hungarian higher education institutions.

3. Scope of processed personal data

3.1. The Controller processes personal data, which are provided by the data subject to the Controller in connection with the application to and participation in the Ambassadors Program and any other personal data provided by the data subject. In case the provided personal data are modified during the data processing activities, the data subject is obliged to notify the contact person defined in 2.1. without undue delay.

3.2. The processed personal data are collected from the data subject.

3.3. The precise scope of processed personal data is defined in conjunction with the purpose, legal basis and duration of the data processing in 4.

4. The purpose, legal basis and duration of the data processing

The Privacy Policy demonstrates the different categories of processed personal data based on the purpose of data processing.

In case the data subject grants the Controller access to personal data, which does not adhere to the data processing purposes defined in the Privacy Policy, the Controller without undue delay, but within no more than 72 hours deletes these personal data.

The Controller publishes the extract of its data processing activities in the form of a chart in the I. Annex.

4.1. Application to the Ambassadors Program

4.1.1. The Controller processes the following personal data sent by the data subject via Google Forms for the performance of a task carried out in the exercise of official authority vested in the Controller, in accordance with article 6) paragraph (1) point e) of the General Data Protection Regulation:

- a) the data subject's name, including his/her preferred name;
- b) the data subject's country of origin;
- c) the Hungarian higher education institution, the data subject is attending;
- d) the expected date of the end of the studies of the data subject;
- e) the data subject's e-mail address;
- f) the data subject's phone number;
- g) the content of the motivational letter of the data subject;
- h) the content of the CV of the data subject.

4.1.2. The Controller processes the data subject's personal data defined in 4.1.1. for the purpose of selecting the most suitable candidate to represent foreign students in the decision-making process of the Controller. The exact purpose of each processed personal data category is defined in the table below.

Data category	Purpose of the data processing
the data subject's name, including his/her preferred name	identification and personal connection
the data subject's country of origin	selecting a candidate to represent the doctoral students of a state in the decision-making process of the Controller
the Hungarian higher education institution, the data subject is attending	identification

the expected date of the end of the studies of the data subject	selecting the most suitable candidate for the Ambassador Program
the data subject's e-mail address	Correspondence
the data subject's phone number	Communication
the content of the motivational letter of the data subject	selecting the most suitable candidate for the Ambassador Program
the content of the CV of the data subject	selecting the most suitable candidate for the Ambassador Program

4.1.3. The Controller processes the data subject's personal data defined in 4.1.1. until such time a decision has been made on the selection of the Ambassadors. This does not affect the possible further controlling of the above-mentioned personal data based on another legal basis for another purpose.

4.2. Participation in the Ambassadors Program

4.2.1. The Controller processes the following personal data given by the data subject for the performance of a task carried out in the exercise of official authority vested in the Controller, in accordance with article 6) paragraph (1) point e) of the General Data Protection Regulation:

- a) the data subject's name, including his/her preferred name;
- b) the Hungarian higher education institution, the data subject is attending;
- c) the data subject's e-mail address;
- d) the data subject's phone number.

4.2.2. The Controller processes the data subject's personal data defined in 4.2.1. for the purpose of making it possible for the Ambassador to participate in the Ambassador Program. The exact purpose of each processed personal data category is defined in the table below.

Data category	Purpose of the data processing
the data subject's name, including his/her preferred name	identification and personal connection
the Hungarian higher education institution, the data subject is attending	identification
the data subject's e-mail address	Correspondence
the data subject's phone number	Communication

4.2.3. The Controller processes the data subject's personal data defined in 4.2.1. until the end of the mandate of the Ambassador (expectedly the following year's May).

5. Method of data processing

5.1. Data Processors

The Controller employs data processors for all data processing activities. The data processing is regulated by the contract concluded by the Controller and the processors. On further data processing activities of the processors, the data processor's own privacy policies contain more information.

Processors	Seat of processors	Contact information of processors	Privacy Policy of processors	Personal data affected	Data processing task

Google Ireland Limited	Gordon House, Barrow Street Dublin 4 Írország	Contact information	Privacy Policy	Personal data listed in 4.1.	Providing online application form service for the Controller
Vezér András E.V., 21255080	7632 Pécs Gyöngyös u. 5.	amkerekes@gmail.com	To upload	Personal data listed in 4.	Providing the Controller with e-mail services

5.2. Data security

5.2.1. Besides the presidency and commissioned persons of the Controller, and data processors no one is entitled to access the personal data.

5.2.2. The Controller processes the personal data electronically.

5.2.3. The Controller aims to mitigate the risks of the processing of personal data by implementing data security measures. The data security measures implemented by the Controller are illustrated in the table below.

Data security measure	Description of the data security measure
Hardware security	The Controller guarantees that the hardware used by it is only accessible for persons listed in 5.2.1.
Requirements for processors	The Controller aspires to enter into contract with such processors who pay close attention to the protection of personal data
Maintenance	The Controller continuously maintains its computers and information systems
Minimization of personal data	The Controller aspires to process only those personal data, which are absolutely necessary and for the shortest possible time
Encryption	The Controller uses the Transport Layer Security encryption protocol

5.2.4. The Controller in addition to the measures enshrined in 5.2.3.

- a) guarantees the ongoing confidentiality, integrity, availability and resilience of processing systems and services;
- b) introduces a process for testing, assessing and evaluating the effectiveness of technical and organizational measures for ensuring the security of the processing and implements it annually;
- c) guarantees the ability to restore the availability and access to personal data in a timely manner in the event of a physical or technical incident.

5.2.5. In case of transferring personal data to processors or independent controllers, the data security measures implemented by the processors or independent controllers apply, which are listed in the privacy policies provided by the processors or independent controllers.

5.2.6. Google Ireland Limited, as data processor, transfers personal data outside of the European Union (to the United States), based on standard contractual clauses. For more information on the data processing activity, you can read [here](#).

6. Rights of the data subjects

6.1. Rights of the data subjects in general

6.1.1 The Controller shall refuse to comply with the data subject's request to exercise his/her rights defined in 6. in case the Controller demonstrates that it is not in a position to identify the data subject. In the context of complying with the data subject's exercise of its rights as outlined in 6., the Controller provides information to the data subject in a concise, transparent, comprehensible, and easily accessible form, using clear and plain language, in writing or otherwise (including electronic means). At the request of the data subject, the information will be given orally, provided that the identity of the data subject is proven by other means.

6.1.2. The Controller informs the data subject on the actions taken based on the data subject's request without undue delay, but no later than one month after receipt of the request, unless a shorter time limit is provided in 6. for the exercise of certain rights. If necessary, this period can be extended by two months, taking the complexity and number of requests into consideration. The Controller shall inform the data subject of the extension within one month of receipt, together with the reasons for the delay. In case the data subject has submitted his/her request by electronic means, the information must be provided by electronic means as well, unless the data subject requests otherwise.

6.1.3. The Controller provides the information and fulfills the requests of data subjects based on the rights defined in 6. free of charge. Where requests from a data subject are manifestly ill-founded or excessive, particularly because of their repetitive character, the Controller is entitled to either charge a reasonable fee taking into account the administrative costs of providing the information or communication or taking the action requested or refuse to act on the request.

6.1.4. When the Controller has reasonable doubts concerning the identity of the natural person making the request to exercise the rights set out in this part, the Controller is entitled to request the provision of additional information necessary to confirm the identity of the data subject.

6.1.5. The Controller shall communicate any rectification or erasure of personal data or restriction of processing carried out in accordance with the rights set out in 6. to each recipient to whom the personal data have been disclosed, unless this proves to be impossible or involves disproportionate effort. The Controller shall inform the data subject about those recipients based on the data subject's request.

6.2. Right of access by the data subject

6.2.1 The data subject shall have the right to access to the information specified in Article 15 of the General Data Protection Regulation from the Controller, in particular the following information:

- a) the categories of personal data concerned,
- b) the purpose and the legal basis of the processing,
- c) source of personal information,
- d) the envisaged period for which the personal data will be stored,

- e) whether automated decision-making takes places, including profiling, and the available information concerning this topic,
- f) to whom, when, based on what legal basis, to which categories of personal data did the Controller provide access to or whether the Controller transferred the data to someone,
- g) what rights and remedies does the data subject have during the data processing.

6.2.2. The Controller shall provide a copy of the personal data undergoing processing in one copy. For any further copies requested by the data subject, the controller is entitled to charge a reasonable fee based on administrative costs.

6.2.3. If the data subject submits her/his request electronically, the Controller will provide a copy of the personal data in a commonly used electronic form (unless the data subject requests otherwise).

6.2.4. The personal data are not transferred to a third country or to an international organization. In case personal data were transferred, the data subject shall have the right to be informed of the appropriate safeguards relating to the transfer.

6.3. Right to rectification

6.3.1. Pursuant to Article 16 of the General Data Protection Regulation, the data subject shall have the right to obtain from the Controller without undue delay the rectification of inaccurate personal data concerning him or her.

6.3.2. The data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

6.4. Right to withdraw consent

6.4.1 The data subject shall have the right to withdraw his or her consent in case of consent-based data processing at any time without giving reasons pursuant to Article 7 (3) of the General Data Protection Regulation. This right is however not applicable for the present controlling.

6.5. Right to erasure

6.5.1 The data subject shall have the right to obtain from the controller the erasure of personal data concerning him or her pursuant to Article 17 of General Data Protection Regulation,

- a) if the personal data are no longer required for the purpose for which they were originally processed by the Controller;
- b) in case of consent-based data processing, the data subject has withdrawn his or her consent and there is no other legal basis for the data processing;
- c) if the data subject successfully objects to the processing of his or her personal data and there is no legitimate reason with priority for the processing of the data;
- d) if the data subject successfully objects to the processing of his or her personal data for the purpose of direct business acquisition;
- e) if the personal data have been unlawfully processed;
- f) if the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the Controller is subject;
- g) if the Controller has processed the personal data in relation to information society services offered directly to children.

6.5.2. The data subject is not entitled to exercise his or her right to erasure, in case the data processing is necessary:

- a) for exercising the right of freedom of expression and information;
- b) for compliance with a legal obligation which requires processing by Union or Member State law to which the Controller is subject or for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Controller;
- c) for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in so far as the right referred to in 6.5. is likely to render impossible or seriously impair the achievement of the objectives of that processing, or
- d) for the establishment, exercise or defense of legal claims.

6.5.3. During the data processing, the Controller does not disclose the personal data of the data subject, should this happen, and the Controller would be obliged to erase the personal data, the Controller, taking account of available technology and the cost of implementation, shall take reasonable steps, including technical measures, to inform controllers which are processing the personal data that the data subject has requested the erasure by such controllers of any links to, or copy or replication of, those personal data.

6.6. Right to restriction of processing

6.6.1 The data subject shall have the right to obtain from the Controller restriction of processing pursuant to Article 17 of General Data Protection Regulation in case:

- a) the accuracy of the personal data is contested by the data subject, for a period enabling the Controller to verify the accuracy of the personal data;
- b) the processing is unlawful and the data subject opposes the erasure of the personal data and requests the restriction of their use instead;
- c) the Controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defense of legal claims; or
- d) the data subject has successfully objected to the data processing; in this case, the restriction shall apply for as long as it is established whether the legitimate grounds of the controller override those of the data subject.

6.6.2. In case the processing of personal data has been restricted pursuant to 6.6.1., such personal data shall, with the exception of storage, only be processed with the data subject's consent or for the establishment, exercise or defense of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State.

6.6.3. If the data subject has successfully restricted the processing of personal data, the Controller shall inform the data subject in advance of the lifting of the restrictions.

6.7. Right to data portability

6.7.1. Pursuant to Article 20 of the General Data Protection Regulation, the data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to the Controller, in a commonly used electronic format.

6.7.2. The data subject has the right to transmit those data to another controller without hindrance from the Controller to which the personal data have been provided, when:

- a) the processing is based on the data subject's consent or express consent or is necessary for the performance of a contract to which the data subject is party or in order to take steps at the data subject's request prior to entering into a contract, and
- b) the processing is carried out by automated means.

6.7.3. The data subject shall have the right to have the personal data transmitted directly from one Controller to another, where technically feasible.

6.7.4. The exercise of the right referred to in 6.7.1. and 6.7.2. shall be without prejudice to the right to erasure. That right shall not apply to processing necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Controller.

6.7.5. The right to data portability shall not adversely affect the rights and freedoms of others.

6.8. Right to object

6.8.1. Pursuant to Article 21 of the General Data Protection Regulation, the data subject shall have the right to object on grounds relating to his or her particular situation, at any time to the processing of personal data concerning him or her which is based on point (e) or (f) of Article 6(1).

6.8.2. The Controller shall no longer process the personal data unless it demonstrates compelling legitimate grounds for the processing, which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defense of legal claims.

6.8.3. During data processing, the data is not processed for the purpose of direct business acquisition. Where personal data are processed for direct marketing purposes, the data subject shall have the right to object at any time to the processing of personal data concerning him or her for such purposes, which includes profiling to the extent that it is related to such direct marketing.

6.8.4. Data processing is not related to the use of information society services, if this would be the case, the data subject could also exercise her or his right to object by automated means based on technical specifications.

6.8.5. Personal data are not processed for scientific, statistical or historical research purposes. Should this arise, the data subject, on grounds relating to his or her particular situation, shall have the right to object to processing of personal data concerning him or her, unless the processing is necessary for the performance of a task carried out for reasons of public interest.

6.9. Rights concerning the automated decision-making

6.9.1 The Controller does not make decisions based solely on automated processing, nor profiling.

6.9.2. The data subject shall have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or similarly significantly affects him or her.

6.9.3. In the event of the data subject's objection, the Controller can no longer process the personal data, except if:

- a) it is necessary for entering into, or performance of, a contract between the data subject and the Controller,
- b) it is based on the data subject's explicit consent,

- c) it is authorized by Union or Member State law to which the Controller is subject and which also lays down suitable measures to safeguard the data subject's rights and freedoms and legitimate interests.

6.9.4. In the cases referred to in 6.9.3. a) and b), the data controller shall implement suitable measures to safeguard the data subject's rights and freedoms and legitimate interests, at least the right to obtain human intervention on the part of the Controller, to express his or her point of view and to contest the decision.

6.9.5. The exceptions which are set out in 6.9.3. can not be based on sensitive data except, where the data subject has expressly consented to the data processing or the processing is necessary in the overriding public interest and suitable measures to safeguard the data subject's rights and freedoms and legitimate interests are in place.

7. Exercise of data subjects' rights

7.1. The data subject is entitled to raise a complaint about the data processing via the contact e-mail defined in 2.1. The data subject is also entitled to raise a complaint relating to the data processing via mail addressed to the contact person and sent to the Controller's mailing address defined in 2.1.

7.2. The data subject is entitled to turn to the Nemzeti Adatvédelmi és Információszabadság Hatóság (Hungarian National Authority) (mailing address: 1363 Budapest, Pf. 9., phone: +36 (1) 391-1400, e-mail: ugyfelszolgalat@naih.hu, website: www.naih.hu) if he or she feels, that he or she has been harmed or is in imminent danger regarding the processing of personal data.

7.3. The data subject can go to court if the competent supervisory authority (Hungarian National Authority) fails to deal with his/her complaint or to inform him/her within three months of any procedural developments or the outcome of the complaint. In case the data subject believes that there a violation of his/her rights has taken place, he or she can bring an action before the competent court based on his/her place of residence.

8. Definitions

Controller: the legal person defined in 2.1.;

Processor: a natural or legal person, public authority, agency or any other body which processes personal data on behalf of the Controller;

Processing: any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction;

Recipient: a natural or legal person, public authority, agency or another body, to which the personal data are disclosed, whether a third party or not. However, public authorities which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients; the processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing;

Data subject: You, for whom the Controller handles any information that qualifies as personal data; an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier (e.g. IP address) or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person;

Sensitive data: racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation;

Personal data: any information about You as a data subject;

The Privacy Policy is effective from 15 March 2022.

The Controller is entitled to amend the Privacy Policy at any time by publishing it on its Website.

Dated 15 March 2022

Molnár Dániel
president
Doktoranduszok Országos Szövetsége

Category of processed data	Joint controllership	Controller	Purpose of data processing	Legal basis of data processing	Source of personal data	Duration of data processing	Recipients and their categories of personal data and their information	Transfer of personal data to third countries	Automated decision-making	Is it obligatory to provide the personal data?	Consequence of not giving the personal data	Most important effect of data processing for You	Your Rights
<p>Application to the Ambassadors Program</p> <p>the data subject's name, including his/her preferred name; the data subject's country of origin; the Hungarian higher education institution, the data subject is attending; the expected date of the end of the studies of the data subject; the data subject's e-mail address; the data subject's phone number; the content of the motivational letter of the data subject; the content of the CV of the data subject</p>	No	Association of Hungarian PhD and DLA Students	Application to the Ambassadors Program	<p>Performance of a task carried out in the exercise of official authority vested in the Controller</p> <p>[Article 6 paragraph (1) point e) of the General Data Protection Regulation]</p>	The data subject	Until such time a decision has been made on the selection of the Ambassadors	<p>Online application form service provider</p> <p>E-mail service provider</p> <p>For the details of the service providers see Privacy Policy 5.1.</p>	No	No	Yes	You will not be able to apply to Ambassador Program	We can select you to be an Ambassador.	<p>Right of information</p> <p>Right of access by the data subject</p> <p>Right to rectification</p> <p>Right to withdraw consent (It does not apply in this case)</p> <p>Right to erasure</p> <p>Right to restriction of processing</p> <p>Right to data portability</p> <p>Right to object</p> <p>Right to object automated decision-making (It does not apply in this case)</p> <p>Right to complaint to supervising authority</p> <p>Right to go before court</p>
<p>Participation in the Ambassadors Program</p> <p>the data subject's name, including his/her preferred name; the Hungarian higher education institution, the data subject is attending; the data subject's e-mail address; the data subject's phone number.</p>			Participation in the Ambassadors Program	<p>Performance of a task carried out in the exercise of official authority vested in the Controller</p> <p>[Article 6 paragraph (1) point e) of the General Data Protection Regulation]</p>		Until the end of the mandate of the Ambassador (expectedly the following year's May).	<p>E-mail service provider</p> <p>For the details of the service providers see Privacy Policy 5.1.</p>						